I. PURPOSE & INTENT

To provide for an official copy of the USF/USF System Policies Manual*, to be kept in a given location and for such copy to serve as the official University reference in resolving those questions which may arise pertaining only to those policies included in the document entitled USF/USF System Policies Manual.

II. STATEMENT OF POLICY

A. The official copy of the USF/USF System Policies Manual is the copy, consisting of the originally signed copies of those policies adopted for the purpose of inclusion in this manual.

B. The Office of the General Counsel is responsible for keeping the official copy of the USF/USF System Policies Manual.

C. It is the responsibility of the Agency Clerk, located in the Office of the General Counsel, to keep the official copy of the manual current and available upon request.


Current Responsible Office: USF System Services

Refer to the appropriate Responsible Office website for a current name of the Vice President or other Responsible Officer.

History: New 7-1-74; Amended 9-30-16 (technical).