I. **INTRODUCTION** (Purpose and Intent)

The University of South Florida System (USF System) encourages research and creative scholarship as integral parts of intellectual and professional enrichment for faculty, staff, and students. Such activity adds to the general good of society and enables the USF System to become a source of intellectual leadership in the State and in the Nation.

II. **STATEMENT OF POLICY**

This policy is a System-wide policy, applicable to all campuses, including regional campuses and separately accredited institutions.

All proposals and other requests or responses to outside agencies for funding for specific projects must be routed through the USF System Division of Sponsored Research, a division under the USF System Office of Research & Innovation.

All requests or responses from an outside agency to perform a funded project that involves (1) participation by faculty, staff or students or (2) the use of campus facilities must be referred to the USF System Division of Sponsored Research.

Funded and unfunded projects that involve human subjects, animal subjects, or biohazards must be reviewed prior to the beginning date of the project by the appropriate institutional review boards, which are facilitated by the USF System Division of Research Integrity & Compliance, a division under the USF System Office of Research & Innovation.
Policies, procedures, and guidelines to be followed in proposing and conducting research are available on the USF System Office of Research & Innovation web site http://www.usf.edu/research-innovation/ or http://www.usf.edu/research-innovation/about-usfri/policies.aspx. Hardcopies are also available from the Office of Research & Innovation and divisions and units within its purview.

*Current Responsible Office: Research and Innovation

*Refer to the appropriate Responsible Office website for a current name of the Vice President or other Responsible Officer.