I. INTRODUCTION (Purpose and Intent)

The Office of Information Technology supports the University of South Florida System (USF System) through customer services including collecting, storing, processing, and distributing information; the development of new computing services and applications for the enterprise; and consultation with other departments on networking, data and voice communications, and the needs and use of information technology resources.

IT Governance at the USF System is defined as a set of relationships and frameworks that provide input into process implementation, technology decisions and project work within the Office of Information Technology. Major components and procedures having direct bearing on the implementation of this policy are described below.

II. INFORMATION TECHNOLOGY MANAGEMENT COUNCIL (ITMC)

The USF Information Technology Management Council is the highest level governance group for recommendations on and articulation of policy, priority and resource allocation for technology and is a System-wide Council. It is the conduit through which all the other technology committees and workgroups should bring issues for resolution. It provides advice and counsel regarding issues of information technology to the USF Board of Trustees (BOT), the President, and members of the President’s Cabinet. The Council provides guidance and recommendations to ensure the best and highest use of USF
System resources in order to provide USF System-wide consistency and efficiency in policies, priorities, and application of resources for all aspects of information technology.

The USF Information Technology Management Council is charged with providing advice and recommendations to the institution’s executive management for decision making and operational execution. Areas within the scope of the ITMC include, but are not necessarily limited to:

- Information Technology strategic planning
- Information Technology policy issues
- Project priorities
- Resource allocation
- Other Information Technology governance groups
- Information and data administration
- Computing and applications
- Networks
- Classroom technologies

The Information Technology Management Council (ITMC) consists of representatives from all campuses and Vice Presidential areas including:

- Academic Affairs
- Athletics
- Business & Finance
- Communications and Marketing
- Information Technology
- Faculty Senate
- General Counsel
- Research & Innovation
- Student Affairs
All Council members must be Cabinet/EMC members or their direct reports with the exception of the Faculty Senate Representative. No substitutions are allowed.

The following councils, committees, workgroups and boards, all work with various aspects of information technology within the USF System. They provide the ITM Council with recommendations for their respective areas of responsibility.

III. CIO COUNCIL AND UNIVERSITY TECHNOLOGY STANDARDS BOARD (UTSB)

The Chief Information Officer Council is composed of the heads of the technology organizations for the regional campuses and separately accredited institutions as well as the Vice Presidential areas of the System. The CIO Council provides the Vice President for Information Technology recommendations for technology strategy, direction, and policy. The UTSB is composed of the CIO Council members and additional members to complete the representation of other key technology groups. The purpose of the USF System Technology Standards Board is to advise the Vice President for Information Technology regarding USF System-wide information technology (IT) standards and acquisition policy that will enhance the operations and business of the USF System by positively affecting inter-campus cooperation, coordination and interoperability, and overall business efficiency.

The UTSB is chaired by the Vice President for Information Technology and has the following representation:

- Tampa Campus
  - Administrative Computing
IV. ADVISORY GROUPS

Several advisory groups were formed, focused on specific functional and operational areas. Chairs of these groups are responsible for ensuring that matters of IT policy and operations are brought to the UTSB or ITMC for its review. These groups include but are not limited to:

A. The Cyber-Infrastructure Council is composed of research faculty and technology managers involved in the provision of infrastructure. The Council provides recommendations for cyber infrastructure strategy, direction and policy to the Vice President for Information Technology.

B. The USF Classroom Technology Committee is charged with providing advice and recommendations to the institution’s executive management for decision making and operational execution, as well as ensuring compliance with regards to established state and federal codes, ADA issues, Health & Safety, etc. Areas within the scope of the CTAC include, but are not necessarily limited to:

- Instructional Technology Capability
- Equipment Standards
• Infrastructure Standards
• Compliance Issues
• Project Priorities
• Resource Recommendations
• Future Planning

C. The **Identity and Access Management Program Functional Committee** is a cross-section of identity data-stewards from across the USF System assembled to review relevant Identity and Access Management issues and provide input into each other’s policies, procedures, and projects. The group provides analysis and input on additions or changes to USF System’s identity and access policies and procedures governing the Identity Systems of Record (ISORs) and Identity Client Service Providers (ICSPs).

D. **Information Security Workgroup (ISW)** – The Information Security Workgroup (ISW) is responsible for recommending policies and overall coordination of the USF System information security program. It develops and maintains a series of security standards and procedures that direct the IT employees in their security role. The Information Security Workgroup is also responsible for evaluating the risk analysis surveys completed by individual colleges and departments, and make recommendations as appropriate.

E. **Council on Technologies for Instruction and Research (CTIR)** – The Committee is a standing committee of the USF Faculty Senate and receives authority for its actions through that body. It is responsible for advising the Provost and Executive Vice President on the following matters: long and short-range planning for computer resources necessary to support the teaching and research functions of the USF System, methods to encourage and facilitate the effective utilization of computing technology in the USF System’s teaching and research functions, priorities in allocation and utilization of academic computing financial resources,
and other matters relevant to education instruction, and microcomputer resources. The Chairperson is elected annually at the end of each year from the faculty members on the Committee who will be serving the second or third year on the Committee.

F. **Student Technology Advisory Council (STAC)** – The STAC serves as a forum for the discussion of all technology-related issues of interest to all students in the USF System. The Council serves as an advisory group and makes recommendations as to requirements and priorities to the System Vice President for Information Technology on technology-related items across the USF System. There inputs may be further referred to the UTSB and the ITMC.

G. **Research Computing Advisory Committee (RCAC)** – A forum of the discussion of issues related to High Performance Computing and other advanced computing technologies related to instruction and research. This committee makes recommendations on technology, priorities and policy to the System Vice President for Information Technology.

H. **Course Management Advisory Group (CMAG)** – The Course Management Advisory Group represents the Course Management user population. The Advisory Group reviews Course Management issues and requested changes. The Advisory Group will recommend a course of action to the Educational Technologies department. The Council for Technologies for Instruction and Research (CTIR) uses the Advisory Group for advice on Course Management issues that need to be resolved within CTIR or the Faculty Senate. The Advisory Group plays a vital role in ensuring a voice in the management of this essential USF System resource.

I. **Student Information Systems Advisory Board (SISAB)** – Assists in achieving the USF System strategic goal of student success and in maintaining progress toward membership in the AAU through the effective and efficient use of Student Information Systems (SIS) resources.
The SISAB evaluates, rationalizes, and recommends strategic and
implementation priority levels for project requests that are submitted to
the SIS Administration.

J. **GEMS/FAST Advisory Group** – The purpose of the GEMS/FAST
Advisory Group is to support the USF System’s strategic goals, priorities,
applicable policies, organizational business processes and functional
standards required to ensure coherent and effective institutional use of
those business systems in a technologically heterogeneous and distributed
environment.

*Current Responsible Office: Information Technology

*Refer to the appropriate Responsible Office website for a current name of the Vice
President or other Responsible Officer.