I. **AWARD OF POSTHUMOUS DEGREES**

The University of South Florida System (USF System) institutions may award a posthumous baccalaureate, master’s or doctoral and medical degree to a student who was in good academic standing at the time of his or her death and who had completed all substantive requirements for the degree. To award a non-thesis degree, the student would need to have completed all courses required for the degree. Courses required for the degree, in which students are enrolled at the time of his or her death, must have been completed to the satisfaction of the faculty so that passing grades might be posted. All other degree requirements must have been satisfied as well. To award a thesis or dissertation degree, all courses must be completed as described above and the thesis/dissertation must be sufficiently complete to the satisfaction of the faculty so that certification of completion may be posted to the student's record.

II. **AWARD OF DEGREES IN MEMORIAM**

USF System institutions may award baccalaureate, master’s, doctoral and medical degrees in memoriam to students who were in good academic standing at the time of his or her death.

III. **PROCEDURES**

Departmental Chairs, or appropriate faculty members, on their own initiative or upon request of a student’s family, may recommend a posthumous, or an in memoriam degree, by forwarding the recommendation to the respective Dean of the appropriate college. If approved by the Dean, the request, accompanied by supporting documentation, will be forwarded to the Dean of Undergraduate or Graduate Studies (respective to the degree type at USF or to the Chief Academic Officer at USF St. Petersburg or USF Sarasota/Manatee for approval. If the Dean or Chief Academic Officer approves the recommendation, the
institution’s Office of the Registrar will be notified. Posthumous degrees and in memoriam
Degrees may also be presented to the student's family in an appropriate setting, which may
include the ceremony held in fall and spring terms. A posthumous degree may be awarded
at a commencement ceremony.

*Current Responsible Office: Academic Affairs

*Refer to the appropriate Responsible Office website for a current name of the Vice
President or other Responsible Officer.