I. PURPOSE & INTENT

The Florida Board of Governors (BOG) Regulation 8.015, Academic Program Review, instructs State universities to review all individual academic degree programs by CIP code at least once every seven (7) years. Exceptions to this schedule may be negotiated to align with specialized accreditation cycles.

The program-review processes must emphasize the assessment of student learning outcomes and continuous program improvement. The results of program-reviews are expected to inform strategic planning, program development, and budgeting decisions at the university level and, when appropriate, at the state level.

II. STATEMENT OF POLICY

Each University of South Florida System (USF System) institution must designate an office to be responsible for the review of all academic degree programs on their campus by CIP code. Each USF System institution will establish guidelines for the program-review process. Guidelines will reflect institutional and state priorities during the seven-year cycle and as such may change accordingly.

The designated office at each institution is also the official document repository for all program-review and specialized accreditation material. All academic programs as well as those with specialized accreditation must submit a self-study, dean’s report, external consultant reports, accreditation documents and notifications to the designated office.

Summary reports must be completed for each program review and specialized accreditation program and include the mandatory reporting components. These reports will be submitted to the Florida Board of Governors Office of Academic and Student Affairs through the System Provost and Executive Vice President (or designee) as required by BOG Regulation 8.015.

III. COMMON PREREQUISITES AND LIMITED ACCESS
For baccalaureate programs, the institution must procure a review of lower level prerequisite courses to ensure that the program is in compliance with State-approved common prerequisites and (if appropriate) a review of the limited access status of the program to determine if such status is still warranted.

*Current Responsible Office: Academic Affairs

*Refer to the appropriate Responsible Office website for a current name of the Vice President or other Responsible Officer.

History: New 10-12-12, Amended 3-8-13.