I. PURPOSE & INTENT

The University of South Florida System (USF System) is committed to student success and providing the necessary information to enable students to manage their academic progress. This Policy is one of many university initiatives directed at assisting students in effectively meeting their academic goals.

II. STATEMENT OF POLICY

It is the student’s responsibility to be aware of their academic standing and grade status in all courses. In an attempt to assist the student in evaluating academic status midterm, the University requires Instructors to submit midterm grades electronically for each student enrolled in 1000, 2000, 3000 and 4000 level courses. Instructors are not required to report midterm grades for alternate calendar courses, study abroad, directed studies, internships, practicum, field experiences, directed research, undergraduate research, independent studies, and other courses that do not follow the normal course schedule for the academic term; however it is expected that instructors will provide feedback to students regarding progress at an appropriate midpoint for the course.

III. PROCESS STEPS

A. Reporting Midterm Grades: Instructors will submit Midterm Grades within two days after Week 7 or for summer courses within two days of the midpoint of the time period that the course is conducted.

B. Evaluating Academic Status: The Midterm Grade information is intended to be an early warning system. The midterm grades will be available to students in OASIS as a progress report for students in 1000, 2000, 3000 and 4000 level courses with information to enable a student to initiate a review with their advisor to determine if the student is making sufficient progress toward meeting the course requirements. This early warning system provides midterm grade information at a time that the student may take appropriate steps to seek permission to withdraw from the course.
C. Registration Changes: Process steps for changes in registration, including academic withdrawal after midterm grade posting, withdrawal & attendance and withdrawal deadlines are referenced in Policy 10-006: Registration Changes Including Course Change, Cancelations, Withdrawals, and Auditing.

Current Responsible Office*: Academic Affairs

*Refer to the appropriate Responsible Office website for a current name of the Vice President or other Responsible Officer.

History: New 5-24-13, Amended: 9-22-15 (technical), 3-8-19