I. PURPOSE & INTENT

The purpose of this Program is to administer Building Code Compliance for the University of South Florida System (USF System). The regulated practice of building code compliance is necessary, in the interest of public health and safety, and will be accomplished through ensuring compliance with all applicable codes and standards.

II. STATEMENT OF POLICY

Florida law and regulations require that all new buildings constructed and all modifications to existing buildings (including the exterior areas) be reviewed and inspected for compliance with applicable codes and standards. All USF System entities conducting building construction, repairs, or modifications to existing buildings must:

1. Submit construction documents (drawings and/or specifications) to the USF Building Code Administrator, located in the office of Facilities Planning and Construction at USF Tampa Campus (“USF Building Code Administrator”) for review and approval;

2. Obtain a building permit for construction from the USF Building Code Administrator; and

3. Obtain proper inspection from the USF Building Code Administrator during and after completion to obtain certification for occupancy, re-occupancy, or completion.
A. Administrative Responsibility

The USF Building Code Administrator is responsible for the administration of this Program.


B. Authority

Building Code Administration by institutions of the SUS is required by Florida Statutes Sections 1013.371 and 1013.38, regulated by Florida Statutes Chapter 553 Part IV, and delegated by Board of Governors Regulation 14.020(2).

C. Fees

Any USF System Department/Division providing construction/maintenance services for either itself or another USF System entity is required to contact the USF Building Code Administrator to ascertain if a building permit is required. If required, the USF System Department/Division providing those services will obtain a building permit through the Office of Facilities Planning and Construction at USF Tampa Campus and pay a permitting fee, as provided in the BCA Procedures Manual.

*Current Responsible Office: Administrative Services

*Refer to the appropriate Responsible Office website for a current name of the Vice President or other Responsible Officer.