I. PURPOSE & INTENT

The purpose and intent of the USF System Campus Master Planning Program is to support the physical growth and development of the University of South Florida System (USF System).

The USF System Campus Master Planning Program responds to the requirements for planning goals, objectives, and policies as described in Section 1013.30, Florida Statutes, and Board of Governors Regulations, Chapter 21, as well as USF System driven requirements to assure quality, economic, and sustainable practices in the planning for the development of the USF System campus facilities, systems, and environment. It also addresses off campus planning and impacts through cooperative coordination with local governments and other affected agencies. The negotiation, public hearings, and execution of a Campus Development Agreement are included in the Campus Master Plan process.

II. STATEMENT OF POLICY

Campus Master Plans will be updated in accordance with Board of Governors, Board of Trustees requirements, and the University’s Capital Improvement Plan.

Each USF System campus may adopt the USF procedures developed under this Program or develop its own procedures unique to its campus in accordance with this Policy.

The office of Facilities Planning and Construction Tampa Campus will have system-wide responsibility for and oversight of all Campus Master Planning. Regional campuses shall have responsibility for the procedures and day-to-day responsibilities necessary to achieve the Master Planning process at their specific institutions.
Any changes to campus land use including any proposed new buildings, subleases or other physical facilities which would require a dedication of USF System property or resources must be reviewed by the appropriate USF System offices or entities, such as the Campus Development Committee, and approved by the USF Board of Trustees in accordance with applicable procedures.

A. Administrative Responsibility

The office of Facilities Planning and Construction of each campus is responsible for the administration of this Program for that campus, under delegated authority by the USF System President.

The office of Facilities Planning and Construction of each campus maintains the official copy of the USF System Campus Master Plan for that campus.

The Campus Master Planning Program includes procedures for:

i. Land Use Planning and Utilization
ii. Preparation of the Campus Master Plan Updates and Amendments
iii. Preparation and Execution of the Campus Development Agreement
iv. Preparation of the Capital Improvement Plan

B. Authority

Campus Master Plans are required and regulated by Florida Statutes. The administration of this Policy is delegated to office of Facilities Planning and Construction of each campus.

*Current Responsible Office: Administrative Services

*Refer to the appropriate Responsible Office website for a current name of the Vice President or other Responsible Officer.