I. **INTRODUCTION (Purpose and Intent)**

The Florida Board of Governors (BOG) Regulation 8.015 Academic Program-review, 2007-2014 instructs State universities to review all individual academic degree programs by CIP code at least once every seven years. Exceptions to this schedule may be negotiated to align with specialized accreditation cycles.

The program-review processes must emphasize the assessment of student learning outcomes and continuous program improvement. The results of program-reviews are expected to inform strategic planning, program development, and budgeting decisions at the university level and, when appropriate, at the state level.

II. **STATEMENT OF POLICY**

Each USF System institution must designate an office to be responsible for the review of all academic degree programs on their campus by CIP code. Each USF System institution will establish guidelines for the program-review process. Guidelines will reflect institutional and state priorities during the seven-year cycle and as such may change accordingly.
The designated office at each institution is also the official document repository for all program-review and specialized accreditation material. All academic programs as well as those with specialized accreditation must submit a self-study, dean’s report, external consultant reports, accreditation documents and notifications to this office.

Summary reports must be completed for each program review and specialized accreditation program and include the mandatory reporting components. These reports will be submitted to the Florida Board of Governors Office of Academic and Student Affairs through the Provost and Executive Vice President (or his designee) as required by the BOG Regulation.

Authorized by:
Provost and Executive Vice President
President