Summary of Revisions

The Florida Board of Governors Regulation Development Procedure calls for a university to monitor the effects of new regulations and periodically review existing regulations to ensure they are current and consistent. The provisions of Regulations 4.0028 and 4.0029 recommended for repeal have been incorporated in Regulation 4.0025. Amendments to update or repeal the following parking and transportation regulations will become effective, May 22, 2009. Text of amended regulations follows:

(End of Summary)

University of South Florida System Regulations

USF 4.0024- Definitions for Regulations 4.002310 through 4.00214

This Regulation applies to the USF system unless otherwise specified in these Regulations or in the USF system parking brochures.

(1) AFFILIATE: An individual, or an individual belonging to an organization, agency or other group, having an ongoing relationship with USF and who has been approved by USF Parking and Transportation Services as an affiliate. USF retains the right to offer staff permits to individuals in the affiliate category who have occupied USF premises pursuant to a federal grant agreement in existence prior to 1990.

(2) DISABLED PARKING: Specifically designated parking for anyone legally qualified to use disabled parking.

(3) GZ (formerly GOLD) LOT PARKING: Designated premium parking lots requiring a special permit.

(4) HOLIDAYS: Official State of Florida USF system holidays only. Academic breaks and weekends are not holidays.

(5) LICENSEE: A person or entity that is present on the grounds of the University of South Florida USF system because they have entered into an agreement with the University USF system for use of the University campus facilities.
(6) LOADING/UNLOADING ZONES: Zones specifically designated for vehicles making deliveries and pick-ups.

(7) PARKING: Stopping a vehicle on the side of the road, on the road, or off the road when not required to do so by law or regulation. The parked condition is not altered by occupancy of the vehicle, leaving the vehicle's motor running, or engaging the vehicle's flashing hazard light.

(8) PATS: Parking and Transportation Services - offices for the USF system.

(9) PERMIT: A distinctive University USF system repositionable permit, adhesive decal or hangtag issued by PATS.

(10) REGIONAL CAMPUS: Tampa (including USF Health) USF St. Petersburg, USF Sarasota/Manatee, and LakelandUSF Polytechnic.

(11) REGISTERED VEHICLE: Any vehicle that is registered with PATS, on-line at the PATS website (http://usfweb2.usf.edu/parking_services) and/or at the PATS main building (4202 E. Fowler Avenue, Room PSB 101, Tampa, FL 33620).

(12) RESERVED SPACE: Individually marked space reserved for the specified user twenty-four (24) hours a day seven (7) days a week.

(13) RETIRED: Faculty, administration, and staff who have retired from the USF system and are not currently employed by the UniversityUSF system.

(14) SERVICE DRIVE: Those areas of campus that provide access for delivery, service and emergency vehicles only.

(15) STAFF: The term STAFF includes faculty, adjuncts, Administration, Staff employees, full-time, part-time and Temporary employees (non-student), those students who work for the University USF system thirty hours or more a week during a complete semester or complete term and licensees of the UniversityUSF system.

(16) STUDENT: For the purpose of these regulations, the term STUDENT includes all persons, other than Staff as defined above, enrolled with the UniversityUSF system; day or night, full-time or part-time, regardless of the number of hours or days attending classes.

(17) TEMPORARY PERMIT: A permit issued by PATS for visitors, persons temporarily incapacitated, non-enrolled students, persons on special University assignment and persons temporarily using another vehicle.

(18) TIMED SPACES: Non-metered parking spaces specifically designated for vehicles making short term stops of no greater than thirty minutes.

(19) VENDOR/CONTRACTOR: Any person/company that has entered into a contract with the University USF system to provide a service, regardless of the length of the contract, to the UniversityUSF system.

(20) VISITOR: Any person who is not a member of the University communityUSF system (student, staff, faculty, affiliate, vendor/contractor or licensee) on any of the USF campuses.

(21) VOLUNTEER: Any person who provides volunteer services to the campus and receives no compensation or material benefit from the UniversityUSF system.
Regional campuses and separately accredited institutions may have unique characteristics. Students, faculty and staff must check with their individual campuses and apply systemwide regulations in conjunction and consistent with the specific characteristics and guidelines applicable to those campuses.

**USF4.0025: Vehicle Registration Regulations**

This Regulation applies to the USF system unless otherwise specified in these Regulations or in the USF system parking brochures.

1. **VEHICLES USED ON CAMPUSS BY STAFF EMPLOYEES AND ENROLLED STUDENTS, REGARDLESS OF NUMBER OF HOURS OR DAYS, NIGHT OR DAY, FULL TIME OR PART TIME, MUST BE REGISTERED AND MUST DISPLAY A VALID UNIVERSITY-USF system PERMIT TWENTY-FOUR (24) HOURS A DAY/ SEVEN (7) DAYS A WEEK.**

2. Vehicles may be registered via the PATS website and during PATS's posted business hours at the PATS office(s).

3. Upon request by PATS, the person registering a vehicle must present a valid USF faculty/staff employee, or student ID card, or a letter from employer which justifies the type of permit requested. Resident students must present a copy of their housing contract or check-in sheet. All registrants are responsible for providing PATS with a current address and keeping all information about vehicle ownership updated.

4. All vehicles used on campus must be registered prior to parking in any non-visitor spaces on campus.

5. There is no grace period for registration of vehicles and acquisition of university USF system permits. New employees may obtain a temporary permit for fourteen (14) calendar days from the start date of their employment. Proof of employment status is required.

6. Reserved spaces may be purchased for a yearly fee. Requests for spaces must bear the concurrence of the President, a vice president, or a dean, and attest to the fact that the space is needed based upon the registrants work requirements. These spaces are not transferable and cannot be sold to another individual in the event the registrant of the reserved space leaves the University. Reserved parking locations are established by PATS to allow improved parking efficiencies for proper parking management.

7. Commercial representatives in commercial vehicles using marked delivery trucks, telephone and power service vehicles, limousine service automobiles, taxis and buses making brief stops in the appropriate spaces or zones at one or more points on campus are not required to pay a parking fee or display a permit unless the vehicles will be parked.

8. Vendors/Contractors and sales or service representatives must display a USF Vendor/Contractor permit on their commercially or privately owned vehicles to park on USF campuses except the Tampa campus. These vehicles may be parked in any
designated, unreserved non-gold-GZ lot parking space. Special parking arrangements must be approved in advance by PATS. Vendor/Contractor permit holders may also utilize designated loading/unloading zones for periods of thirty (30) minutes or less.

(7) Disabled parking:
(a) Disabled parkers may park in any disabled space on campus with an appropriate state disabled placard/license plate and a valid non-Park-n-Ride USF system permit. Both the disabled placard/license and USF system permit must be visibly displayed.
(b) Any employee member or student with a temporary physical disability which impedes walking may apply, with authorized medical documentation from a physician, to PATS for a special disabled parking permit not to exceed three (3) months.
(c) All spaces designated for the disabled are reserved twenty-four (24) hours a day/seven (7) days a week.
(d) Holders of special disabled spaces are required to advise PATS when assigned special disabled spaces are no longer required.

Daily/temporary parking permits:
(a) A person who is currently registered with PATS and temporarily not in possession of his/her permit must obtain a temporary parking permit [limit of three (3) per semester] before parking on campus.
(b) Upon request to PATS, permits may be issued to park out of assigned area, for extraordinary reasons.
(c) USF system departments that are sponsoring or co-sponsoring an event on campus shall request temporary parking permits and/or use of parking spaces at least two weeks in advance from PATS for the event participants. Assignment for event parking will be determined by PATS based on space availability.
(d) Visitors must obtain daily permits from the Campus Information Center, a permit vending machine, or PATS to legally park on campus. Visitors may also pay to park in metered spaces.

(9) Permit regulations:
(a) When the vehicle is parked, hangtags—repositionable permits must be hung from the rearview mirror bracket, affixed, right side up, on the lower-left, driver's side of the windshield. The registration number plainly permit clearly visible through the front window from the exterior of the vehicle. Hangtags permits must be displayed hanging from the vehicle's rearview mirror with the logo side facing out. Hangtags must be unobstructed and clearly visible from the exterior of the vehicle. Note: Having tinted windows, or using a sunscreen or a car cover does not preclude the necessity of ensuring the hangtag permit is plainly visible.
(b) Hangtags—Permits may not be transferred from registrant to another vehicle operator who would otherwise be required to register their vehicle.
(c) Hangtags—Repositionable permits are transferable to any vehicle owned by the registrant.
(d) Adhesive decals are only issued to those registrants with convertibles, other open vehicles, or other reasons as approved by PATS. The decal must be permanently affixed to the left rear bumper and/or the left side rear/front windshield of the vehicle (outside only). Improper display of decal will result in a citation being issued and a fine being charged.

(e) Adhesive decals for all two-wheeled vehicles must be displayed on the front or rear fender of the vehicle unless otherwise approved by PATS.

(f) University USF system permits may not be reproduced, altered, or transferred by anyone other than PATS.

(g) The person who owns or registers a vehicle is responsible for assuring that the vehicle, regardless of who drives it, is parked in conformance with the rules and regulations and for knowing when the issued permit expires.

(h) All citations issued to a permit will be that registrant’s responsibility regardless of which vehicle the permit is on at the time of the infraction, unless PATS has been advised of a lost or stolen permit. The USF Parking & Transportation Services Request for Replacement or Exchange of Parking Permit form (Rev. 07/04 12/08), incorporated by reference herein, may be obtained by writing to University of South Florida, Parking and Transportation Services, 4202 Fowler Avenue, PSB101, Tampa, Florida 33620.

(i) Any vehicle parked on campus is parked at the risk of the operator. Permits declared lost or stolen will immediately become invalid. An affidavit must be completed for lost or stolen permits or in the event that the permit was sold with the car. If recovered, the permit will be reclaimed by the PATS and destroyed. Any vehicle bearing a lost/stolen permit is subject to immediate immobilization and/or tow, even if the vehicle bearing the permit is owned by the person who has reported the permit as lost/stolen.

(j) All University campus staff employees, students and visitors who own, register, and have more than one vehicle on campus at the same time are required to have a valid permit displayed on each vehicle.

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**USF 4.0026 - Vehicle Registration Fees**

This Regulation applies to the USF system unless otherwise specified in these Regulations or in the USF system parking brochures.

(1) Payroll Deduction: Those persons employed as faculty, Administration or Staff may pay for their permits through payroll deduction. Those employees not considered permanent employees, i.e., Temporary OPS, graduate assistants, visiting and adjunct professors, etc. are not eligible to use payroll deduction. Payroll deduction cannot be started after May/March 1 for the current fiscal year.

(2) Refunds: No full refunds are issued for permits, including replacement permits, unless the refund is requested within 14 calendar days of the initial date of validity of
the permit. To receive the refund, the permit must be returned to PATS with the receipt. Refund requests received after 14 calendar days of the initial date of validity of the permit are pro-rated based on a schedule developed by PATS. Permits ordered via mail and/or on-line and not picked up within fourteen (14) calendar days of the beginning of the semester will be charged a processing fee as outlined in the rates section of the current brochure. Note: Refunds cannot be issued on pre-tax payroll deduction.

(3) Permit holders must notify PATS of change in status. Failure to do so will result in the revocation of parking privileges or being sent to Park-N-Ride lots for one full year without any refund of the remainder of current year's permit. Permits for change of status are issued free of charge upon presentation of the old permit and proof of status change.

(4) Coins are not accepted for payment of registration or citations unless the coins are properly rolled in bank wrappers and identified with payee's name, and student ID number or Driver's License number.

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USF4.0027—Parking Regulations

This Regulation applies to the USF system unless otherwise specified in these Regulations or in the USF system parking brochures.

(1) The absence of "No Parking" signs or curb markings does not mean that parking is allowed. Parking is permitted only within marked spaces.

(2) Parking on or over a marker line is prohibited. Vehicles parked parallel to a curb shall be within one foot of the curb and inside parking markers.

(3) Vehicles shall not be parked facing traffic in those lots with angled parking. For those lots with straight in parking (90 degree), a vehicle may also be parked with the rear of the vehicle towards the closed end of the parking space.

(4) Where parallel parking is permitted, vehicles must be parked facing with the flow of traffic.

(5) Vehicles shall not be parked in such a manner as to obstruct vehicular/ pedestrian traffic, wheelchair ramps, to interfere with normal University operational activities or to create a hazard.

(6) Double parking is prohibited at all times.

(7) Parking on grass, unpaved surfaces, sidewalks, crosswalks, service drives, loading zones, truck spaces, or on streets, except where specifically marked for parking, is prohibited.

(8) Major repairs, as determined by PATS, to non-University USF system owned vehicles shall not be performed on campus.
Unauthorized parking in RESERVED spaces is prohibited.

A vehicle parked and remaining at the same meter, unloading zone, or timed space will receive one ticket for an overtime violation during the first expired time period for that specific meter, zone or space. If the vehicle remains at the same expired meter, zone or space, additional tickets will be issued for each expired time period, calculated at double the original time period. For example, if the meter has a one (1) hour limit, and it has expired, a ticket will be issued for that violation. For each subsequent two-hour periods (double the original time period) that the vehicle remains at the expired meter, zone, or space, additional tickets will be issued not to exceed 2 citations for each calendar date.

Campus map and parking lot signs indicate where staff, residence hall resident, and commuter non-residence hall students shall park according to the type of permit displayed on the vehicle. Vehicles may only be parked in the appropriate lots and spaces.

PATS reserves the right to establish some lots parking facilities as joint-use lots facilities to accommodate two or more categories of registered vehicles, i.e., commuter, staff S, E. This will be accomplished with proper signage and announcement of the designation.

Staff and students may purchase a Park-n-Ride permit which is a restrictive remote parking lot permit. Vehicles with this permit may be parked only in Lots designated as Park-n-Ride lots in the Parking Brochure.

All loading/unloading zones have a 30 minute time limit.

All vehicle operators using a parking space controlled by a mechanical meter must deposit the proper legal currency to occupy the space in accordance with the instructions on the meter.

Only authorized vehicles may park in disabled spaces.

Oversized vehicles such as trucks, trailers, motor homes, or any vehicle that occupies more than one standard car space or extends beyond the space shall be parked in an area designated by PATS with appropriate parking permit. The maximum allowance time for parking in this manner is seven (7) calendar days.

Vehicles may not be used as overnight domiciles, except under emergency conditions and only with the prior approval of PATS.

SPECIAL EVENTS/MAINTENANCE: PATS has authority to close streets, lots and parking spaces to facilitate University special events, and to perform necessary maintenance. Contact PATS when planning a special event at the University campus to receive proper parking permits and assignments. No department has the authority to close any lots without first seeking obtaining permission from PATS.

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USF 4.00210 - Traffic Regulations

This Regulation applies to the USF system unless otherwise specified in these Regulations or in the USF system parking brochures.

(1) Traffic rules, regulations and directive signs governing the use of motor vehicles are in effect 24 hours a day, all year long. Inclement weather does not bar their enforcement.

(2) Motorists shall yield the right-of-way to pedestrians within a crosswalk.

(3) The Tampa campus speed limit is 30 m.p.h. unless otherwise posted. Speed limit in parking lots is 10 m.p.h, and 5 m.p.h. in parking garages.

(4) It is unlawful to drive in the opposite direction of the normal flow of traffic.

(5) It is unlawful to remove, alter, or change any traffic control device, sign, barricade, or traffic cone. It is also unlawful to drive around barricades, traffic cones in the roadway, or parking lots facilities that are closed by PATS.

(6) ALL FLORIDA TRAFFIC LAWS ARE ENFORCEABLE ON CAMPUS. Regional campuses and separately accredited institutions may have unique characteristics. Students, faculty and staff must check with their individual campuses and apply systemwide regulations in conjunction and consistent with the specific characteristics and guidelines applicable to those campuses.

USF 4.00211 - Regulations Governing Scooters, Motorcycles, Bicycles and Mopeds

(*¹) Section (7) is deleted because the same owner auto permit may be used on motorcycles.

This Regulation applies to the USF system unless otherwise specified in these Regulations or in the USF system parking brochures.

(1) Drivers of scooters, motorcycles, bicycles and mopeds are responsible for observing the same traffic regulations as those governing vehicles.

(2) D rivers may not drive, ride or park scooters, mopeds, or motorcycles on grass, sidewalks or in the confines of a building.

(3) It is unlawful for more than one person to ride on a vehicle at the same time, unless the vehicle is designed for and equipped with a seat for each person.

(4) Drivers may not park two-wheeled motorized vehicles in an automobile space. They are, however, allowed to park at paid meters. There are designated motorcycle spaces available.

(5) Holders of motorcycle or bicycle permits are entitled to a maximum of five (5) days, annually, of temporary parking permits for four-wheeled vehicles.

(6) All two-wheeled motor vehicles must be registered with PATS.

(7) Motorcycles cannot display automobile permits at any time, therefore, registered owners of four-wheeled vehicles who have motorcycles, are required to register and purchase permits for each vehicle or motorcycle they wish to park on campus. *¹
Bicyclists will be ticketed for MOVING VIOLATIONS on streets or sidewalks by University Police. Bicycle Regulations are outlined in Section 316.2065, Florida Statutes.

A person propelling a bicycle by human power upon and along a sidewalk, or across a roadway upon and along a crosswalk, has all the rights and duties applicable to a pedestrian under the same circumstances, but the cyclist shall yield the right-of-way to any pedestrian and shall give an audible signal before overtaking and passing such pedestrian.

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USF4.00212-Towing/ Immobilizing of Vehicles

This Regulation applies to the USF system unless otherwise specified in these Regulations or in the USF system parking brochures.

(1) Vehicles are subject to being immobilized by a mechanical boot or towed away at the operator's or USF department's expense under any of the following conditions:

(a) Those listed in the Parking Brochures incorporated in Rule–Regulation6C4–USF4.0023.

(b) Unauthorized parking in reserved or disabled spaces.

(c) Parking out of assigned area (e.g., staff parking in student lot or vice versa) or without a valid permit.

(d) Abandoning a vehicle (disabled or otherwise) for three (3) consecutive days or more (disabled or abandoned vehicles must be attended to promptly with immediate notification made to PATS Monday-Friday between 8:00 a.m. and 5:00 p.m. and to the University Police after 5:00 p.m. on weekdays and on weekends and holidays).

(e) Parking in such a way as to interfere with University campus operational activities.

(2) Vehicles that have been immobilized by a mechanical boot are towed at the owner's/ department's expense. The owner/department is required to pay for the outstanding citations, and the immobilization fee and applicable towing charges prior to claiming their vehicle. The fact that a previously immobilized vehicle has been removed from the area without authorization from PATS shall be prima facie evidence that the registered owner has tampered with the immobilized vehicle. Owners of immobilized vehicles may make restitution during PATS' office hours at the main building or at the Campus Information Center. Such payments will not be accepted after hours or through the weekend/holidays, so vehicles will remain immobilized until restitution is made on one of the next business days.

(3) A signed release slip must be obtained from PATS before owner's towed vehicle may be reclaimed from the towing company. The release slip will be issued after vehicle registration fees and outstanding citation fees are paid at PATS. In addition,
the owner or operator of the towed vehicle must provide proper identification to the
towing company and pay the towing charges in cash to the towing company before
reclaiming the vehicle from the towing company.

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faculty and staff must check with their individual campuses and apply systemwide regulations in
conjunction and consistent with the specific characteristics and guidelines applicable to those campuses.

**USF 4.00213-Violations, penalties and fines**

This Regulation applies to the USF system unless otherwise specified in these
Regulations or in the USF system brochures.

(1) Moving violations will be referred to the City of Tampa University Police by

PATS.

(2) Operators of vehicles are subject to be fined in accordance with the schedule of
violation charges as provided in the Parking Brochures incorporated in Rule
Regulation 6C4-USF4.0023, F.A.C.

(3) In addition, permission to operate a vehicle on campus PatS reserves the
right to restrict the ability to purchase a parking permit will be revoked for a period
up to twelve (12) months and the operator so notified by PATS whenever:

(a) The person falsifies or misrepresents information on any PATS’ documents.

(b) The person/department lends his/ her vehicle to another person when the latter is
not entitled to driving privileges.

(c) The person/department required to register a vehicle does not respond to
citations.

(d) The person/department demonstrates actions that show a willful disregard for
public safety or property, or engages in other types of disruptive behavior with
another member of the University community USF system.

(e) The person owes a delinquent parking debt to the USF system.

(f) The person displays a counterfeit, stolen, altered, lost or revoked permit.

(g) The person issues fraudulent payments to PATS for services and/ or fines
payment.

(4) Any violation not cleared at the end of twenty-one (21) days shall be referred to
collections violations which are still outstanding after 45 days may be transferred to a
collection agency (with additional fees assessed by the agency), or set off against
employee pay warrants. Outstanding student accounts will also result in student
records and registration being placed on hold until the debt is settled.

(5) Failure to pay fines within 21 days of issuance will result in withholding of
automobile registration by the MVA. EXCESSIVE VIOLATIONS: If any vehicle is

cited for multiple violations of this regulation that are not paid in a timely manner or
otherwise discharged through a timely appeal, the Director of PATS will place the
violator’s license plate number on a list of repeat offenders after six (6) unresolved
citations. After a vehicle has been on the repeat offender list for fourteen (14) days, the Director of PATS will cancel any issued parking permit and/or assign such vehicle to a Park-n-Ride lot without refund of any portion of the fee. The names of students on the excessive unresolved violations list shall be forwarded to Student Judicial Services and the names of employees on the list shall be forwarded to the appropriate department head. Further violations will result in the immediate towing of the vehicle. Excessive number of outstanding citations will result in the vehicle being immobilized or towed.

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USF4.00214-CITATION—PAYMENT AND APPEAL PROCESS

(1) VIOLATION PAYMENT PROCEDURE:

(a) Unless otherwise specified in these Regulations or in the USF system parking brochures, all persons or departments who are cited for non-moving violations may make payment via the PATS website, to the PATS office in person, via mail, in the envelope provided, or place payment in envelope and deposit in the drop box at the PATS office. If payment is mailed or deposited in the drop box, payment shall not be made using cash.

(b) Students and staff may participate in the Campus Litter Cleanup Program to satisfy charges not to exceed forty dollars ($40.00) for the academic year. Details may be obtained at PATS.

(c) Faculty, staff and students at the USF Tampa campus with unpaid past due violation fees as of the end of the fall, spring, or summer semester may only purchase Park-n-Ride permits.

(2) APPEAL PROCESS: This process applies to the USF system unless otherwise specified in these Regulations or in the USF system parking brochures.

(a) Only those persons or departments responsible for incurring the citation or the registrant of the vehicle cited may appeal to PATS, the Parking Citation Final Appeal Committee or the Student Government Supreme Court.

(b) Any person or department who wishes to appeal a citation shall do so within fourteen (14) calendar days from the date of issuance on the citation. (Note: Warning citations may not be appealed.) Appeals may be submitted in writing, or via the Internet at the Website published in the Parking Brochures. The person or
department appealing the decision must explain the circumstances existing at the time of the citation in the appeal for review of the citation.

(c) If an appeal is not submitted within fourteen (14) calendar days from the date the citation was issued, the right to appeal is forfeited.

(d) The written appeal will be reviewed by the Appeals Mediator/PATS Staff, adjudicated based on the current PATS Regulations and a letter of decision will be issued.

(e) If the non-student person or department is dissatisfied with the decision of the Appeals Mediator/PATS Staff, they may appeal the Appeals Mediator/Staff’s decision to the USF-Parking Citation Final Appeal Committee. Such appeals must be requested submitted in one of the following ways: online at the PATS website or in writing, by appearing in person or by having the original appeal forwarded to the Committee. If the student is dissatisfied with the decision of the Appeals Mediator/Staff, he or she may appeal the Appeals Mediator/Staff’s decision to the USF-Student Government Supreme Court. Such appeals must be requested submitted in one of the following ways: online at the PATS website or in writing, by appearing in person, or by having the original appeal forwarded to the USF Student Government Supreme Court. All appeal requests must be made within fourteen (14) calendar days from the date of the Appeals Mediator/Staff’s letter of decision. The USF-non-student Parking Citation Final Appeal Committee or USF Student Government Supreme Court will review the matter and may excuse, downgrade or uphold the citation, but may not contradict the prevailing parking and registration regulations. The USF-Parking Citation Final Appeal Committee and the Student Government Supreme Court are the final appeal authorities, pending review of dismissed citations by the Director of PATS for adherence to the prevailing parking and registration regulations.

(f) The following are reasons that will not be accepted by PATS, the USF-Parking Citation Final Appeals Committee, and Student Government Supreme Court as reasons to dismiss or reduce a citation. This is not an all-inclusive list:

- Disagreement with the Traffic and Parking Regulations
- Ignorance of the regulation
- Stated inability to find a permitted parking space
- Operation of the vehicle by another person
- Stated failure to issue citations previously for similar violations
- Tardiness to class and/or appointment
- Inability to pay fine (lack of money)
- Displayed wrong or expired permit
- Traffic congestion
- Received bad verbal information
- Stated perception that designated parking area is not safe

Appellants proceeding to file a final appeal should consider the following:
Ensure the reason for the appeal is not one of those listed above.
Prepare a concise written and/or oral argument not to exceed 5 minutes.

(g) The Director of PATS will review all citations dismissed in final appeal. If the Director should determine either of the Final Appeals bodies is contradicting the prevailing Parking Rules and Regulations in their final appeals decisions, the following process shall be initiated to make a final determination on the appeal:

1. The Director of PATS shall, by written notification, inform the appeal unit of the alleged contradiction.

2. The Director and appeals unit shall meet to attempt to reconcile the differences.

3. If no reconciliation is made, the parties shall consult with the Associate Vice President of Administrative Services, or designee, who shall act as an arbitrator. The decision rendered by the Associate Vice President shall be final.

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USF4.0028- Visitor/ Temporary Parking Permits

For REPEAL - Provisions incorporated into Regulation Number USF4-0025
(1) A person who is currently registered with PATS and temporarily not in possession of his/her permit must obtain a temporary parking permit (limit of three (3) per semester) before parking on campus.

(2) On request to PATS, permits may be issued to park out of assigned area, for extraordinary reasons.

(3) USF departments that are sponsoring or co-sponsoring an event on campus shall request temporary parking permits and/or use of parking spaces at least two weeks in advance from PATS for the event participants. Assignment for event parking will be determined by PATS based on space availability.

(4) Visitors must obtain daily permits from the Campus Information Center, a permit vending machine, or PATS to legally park on campus. Visitors may also pay to park in metered spaces.

(5) Employees and students of USF are eligible to participate in a car pool arrangement for parking on campus under conditions in the annual Parking Brochure.

**USF 4.0029 - Disabled parking**

**REPEAL** - Provisions incorporated into Regulation Number USF 4-0025

1. Disabled parkers may park in any disabled space on campus with an appropriate state disabled placard/license plate and a valid non-Park-n-Ride USF permit. Both the disabled placard/license and USF permit must be visibly displayed.

2. Any staff member or student with a temporary physical disability which impeded walking may apply, with authorized medical documentation from a physician, to PATS for a special disabled parking permit not to exceed three (3) months.

3. All spaces designated for the disabled are reserved twenty-four (24) hours a day/seven (7) days a week.

4. Holders of special disabled spaces are required to advise PATS when assigned special disabled spaces are no longer required.

**AUTHORITY TO ADOPT/AMEND/REPEAL REGULATIONS:**

Art. IX, Section 7, Fla. Constitution and Resolutions issued by the FL Board of Governors.
UNIVERSITY OFFICIAL INITIATING PROPOSED
AMENDMENTS/REPEAL: James A. Hyatt, Sr. Vice President for Business and
Finance & CFO.

WRITTEN COMMENTS CONCERNING THIS PROPOSED
REGULATION MAY BE SUBMITTED WITHIN 14 DAYS AFTER THE
POSTING DATE OF THIS NOTICE TO:

Dee Brown, Agency Clerk
Office of the General Counsel
University of South Florida System
4202 East Fowler Avenue, Suite ADM 250
Tampa, FL 33620-6250
Phone: (813) 974-7150; FAX: 813-974-5236; E-MAIL:
USFLEGAL@ADMIN.USF.EDU