

USF System   USF   USFSP   USFSM

**Number:** USF4.02080  
**Title:** Purchase of Motor Vehicles  
**Responsible Office:** Business and Finance

**Date of Origin:** 4-29-03   **Date Last Amended:** 9-10-09   **Date Last Reviewed:** 9-10-09

~~(1) Purchasing & Property Services administers and provides oversight for this University of South Florida System (USF System) regulation.~~

~~(2) The term “motor vehicle” includes any automobile, truck, watercraft, construction vehicle, equipment, or other vehicle.~~

~~(3) The USF System has authority to:~~

~~(a) Establish standard classes of motor vehicles to be leased, purchased or used by USF System personnel.~~

~~(b) Obtain the most effective and efficient use of motor vehicles for USF System purposes.~~

~~(c) Establish and operate facilities for the acquisition, disposal, operation, maintenance, repair, storage, control and regulation of USF System owned motor vehicles. Acquisition can be by purchase, lease, installment purchase, loan or by any other legal means and can include a trade-in. All motor vehicles purchased or leased shall be of a class that will safely transport USF System personnel and adequately meet the requirements of the USF System.~~

~~(d) Contract for specialized maintenance services.~~

~~(4) Motor vehicles owned, leased or operated by the USF System shall be used for official USF System business only.~~

~~*Authority: Art. IX, Sec. 7, Fla. Constitution, Fla. Board of Governors Regulations, 1.001, 18.001.*~~

~~*History: New (BOT approval) 4-29-03, Formerly 6C4-4.02080, F.A.C., Amended 9-10-09.*~~

~~*Certification: USF certifies that it has followed the Florida Board of Governors Regulation Development Procedure and has a record of written notices, comments, summaries and responses as required.*~~