

USF System  USF  USFSP  USFSM

**Number:** USF6.026  
**Title:** Distribution of Material and Solicitation on Campus  
**Responsible Office:** Administrative Services

Date of Origin: 08-19-90  
6-13-17

Date Last Amended: ~~1-6-15~~ 6-13-17(technical)

Date Last Reviewed: ~~1-6-15~~

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(1) General Rules.

The following is prohibited:

- a) Distribution-i.e. handing out, stacking, placement in racks, etc. of commercial material or advertisements.
- b) Commercial solicitation on University of South Florida System (“USF System” or “University”) property without prior approval.
- c) Commercial literature of any kind on automobile windshields.
- d) Posting of any commercial material.
- e) Parking vehicles, or constructing displays that have a predominant or primary commercial solicitation purpose on USF property without appropriate approvals or the appropriate student or employee permit.
- f) Use of the USF-University email system or USF-University email in violation of Policy 0-502 Appropriate Use of Information Technology Resources.

(2) Exceptions and Authorizations.

- a) Non-commercial material or literature may be handed out in any outdoor University of South Florida (~~USF System~~) location open to the general public in compliance with University regulation or policy.
- b) Fundraising and promotional activities by student organizations shall be reviewed and approved in accordance with USF System Regulation 6.017 Student Organizations.
- c) Fundraising and promotional activities by employees shall be reviewed and approved by the appropriate Vice President.
- d) Exceptions to the above are not granted to non-university groups or persons unless they have entered into one of the three following written agreements with the USF System:
  1. An agreement to participate in the USF Bull Market.

2. An agreement solicited by the USF System permitting commercial activity.
3. An agreement or written approval to post notices executed by a USF System Building Supervisor responsible for posting in a particular building.

*Authority: Art. IX, Sec. 7, Fla. Constitution and Resolutions issued by the FL Board of Governors.*

*History - New (BOT approval) 8-19-90, Amended 12-30-92, 9-19-93, Formerly 6C4-6.026, F.A.C, Amended 3-12-09, 1-6-15 (technical), 6-13-17 (technical).*