

USF System   USF   USFSP   USFSM

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**Title:** USF Preschool for Creative Learning  
**Responsible Office:** Academic Affairs

**Date of Origin:** 9-11-08

**Date Last Amended:** 3-31-16 (technical)

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(1) The USF Preschool for Creative Learning (“PCL”) operates under the supervision of the Dean of the College of Education at the University of South Florida (“USF/University”).

(2) The PCL is established to provide a high quality and diverse educational environment/experience for the children of students, both graduate and undergraduate, faculty, and other staff and employees of USF. It provides educational opportunities and practical experiences to USF students through observation activities, internships, supervised teaching and research experiences.

(3) There shall be a Director for PCL, selected by a Search Committee established by the Dean of the College of Education according to USF’s policies, including an PCL lead teacher, the president of the PCL Parent Association, two PCL Board of Directors members and the chairperson from the Childhood Education department or his/her designee.

(4) There shall be a Board of Directors of the PCL (“BOD”), consisting of the President of the University or his/her designee, the Student Government Association President or his/her designee, the Chairperson of each department participating in PCL or his/her Designee, and one parent for each 50 children enrolled in PCL, elected by the parents of the children enrolled in PCL. The Director of PCL shall be an ex officio, non-voting member of the BOD. The BOD shall establish local policies and perform local oversight and operational guidance for PCL, and insure that the PCL is operated in accordance with the laws of Florida and regulations of the Florida Board of Governors and USF.

(5) The establishment and operation of PCL may be funded from the Capital Improvement Trust Fund, activity and service fee allocations, grants, donations, user fees and other sources consistent with existing law and rules.

(6) PCL may charge user fees. The PCL may recommend to the USF Board of Trustees for approval a sliding scale and a procedure for calculation of user fees based on the parents' ability to pay and other relevant factors.

(7) Guidelines for the receipt and monitoring of funds shall comply with all applicable state laws and USF policies and regulations.

(8) The PCL's admission policy shall be designed to provide educational opportunities for a cross section of the University. The admission policy shall give highest priority to serving the children of students, followed by the children of both faculty and staff.

(9) The PCL shall ensure that research conducted at PCL complies with the laws of the State of Florida and USF policies and regulations.

(10) The PCL furnishes internships and clinical experiences for students at USF. The student interns are supervised by the staff of the PCL and function under the guidelines of both the PCL and Academic Departments.

*Specific Authority: Article IX, Sec. 7, Fla. Const. and Resolutions issued by the FL Board of Governors, BOG10.004, s.1011.48, F.S.*

*History – New (BOT approval) 9-11-08, Amended 3-31-16 (technical).*